

Administrative Council Meeting Notes
3/18/2014

1. Searches
 - a. Chair of School of Teacher Ed and Leadership – Annette Hux
 - b. Educational policy positions – Waiting for Academic Affairs to approve
 - c. Global Studies – Interviewing candidates next couple of weeks
 - d. Exercise Science – March 31th interview of 4th candidate

2. Retirement
 - a. Dr. Foldesy – Going on vacation starting May 15th
 - b. Dr. Cox – Going on vacation starting May 15th

3. Creation of the School of Behavior and Human Performance (tentative name)
 - a. Chair – Dr. Stillwell
 - b. Three assistant chairs/directors departments

4. Interim sessions
 - a. No winter intersession – we no longer will be offering winter interim sessions
 - b. May & August – As we move forward we may no longer offer May and August sessions

5. Infrastructure upgrades
 - a. Exercise Science Lab opening – Opening March 17th
 - b. Counseling clinic - April
 - c. Arkansas State Community Literacy Lab - April
 - d. STEM Lab - April

6. Travel
 - a. Meals – We will not reimburse snacks during travel
 - b. Taskforce – We will move forward in creating a taskforce to come up with a COEBS travel policy. Need two faculty members from each unit.

7. COEBS new mission statement
 - a. This is the mission statement that was created by the COEBS mission taskforce. This will be sent out to the faculty for feedback.
“To inspire students to impact communities through innovative pedagogy, leadership, and scholarship.”

8. PRT taskforce
 - a. David Saarnio is heading up a taskforce to look at the COEBS PRT document. There are two members from each department on the taskforce.

9. Dean’s faculty advisory council – We will move forward in creating a Dean’s faculty advisory board. Need two faculty members, one senior and one non-tenured/junior faculty member.